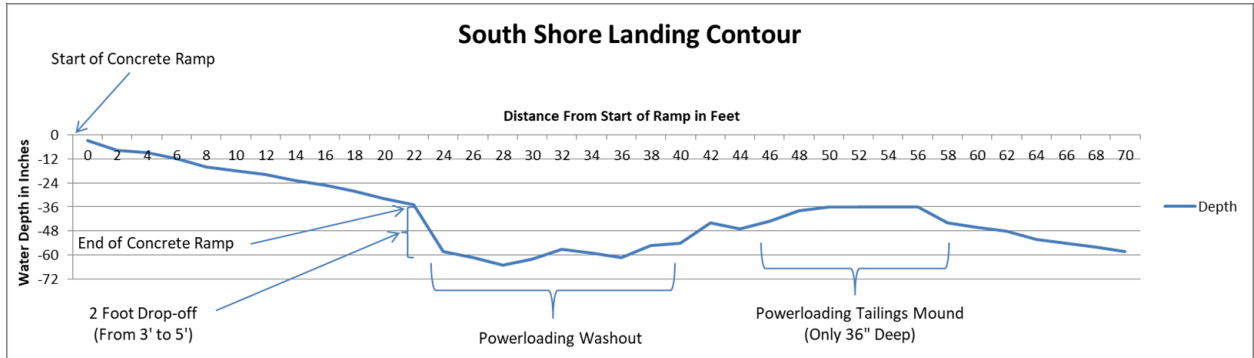


**Approved**  
**Post Lakes Protections & Rehabilitation District**  
**ANNUAL MEETING & BUDGET HEARING - Minutes**  
**August 6, 2022**

1. John Steber called the meeting to order at 9:40 a.m. Board members present: John Steber - Chairman; Tim Prunty- Treasurer, Phil McGrath- Secretary, Andy Joswiak – Commissioner, John Raisleger - Commissioner, and Jeff McKinney – Town of Elcho. 22 attendees were in the audience.
2. The Minutes from the August 7, 2021, Annual meeting were distributed in advance to the commissioners. Edits to the first draft had been submitted prior to this meeting. The Minutes were approved with no additional changes.
3. Correspondence
  - a. No correspondence
4. New Business
  - a. Consider resolution to Authorize Borrowing for Boat Landing Renovations:**
    - i. John Steber led the overall discussion. Tim Prunty led the financial discussion.
    - ii. Introductions: John reviewed the handout for the project (Addendum I). John emphasized the importance for taking action at this meeting, to ensure the grant money remains available to the district. MSA Engineering is under contract by the district and they provided the Preliminary Plan for the project, as required by the DNR. It was noted handicap accessibility is a required feature with the improvements. Tim Prunty introduced the agency the district is in contact with for the loan, The Wisconsin Board of Commissioners of Public Lands. They offer a government friendly program that provides very acceptable terms.
    - iii. John Steber read in its entirety resolution for borrowing the funds, “PLP&RD AUTHORIZATION TO BORROW MONEY FROM BCPL STATE TRUST FUND” (Addendum II). A discussion followed with questions and comments on the Town of Elcho’s involvement, weed harvester usability, dock location, handicap accessibility, toilet facilities, lighting and signage. Tim Prunty reviewed the rational for the length of the loan, 10 years.
    - iv. John Steber read in its entirety the Form of Record document (Addendum IV); the preamble and resolutions were presented and read to the meeting.
    - v. Tim Prunty reviewed the impact on the tax levy and impact for tax bills.

- vi. Ballots were passed out to all eligible voters in attendance at the meeting, with instructions to cast their vote and return the ballot. All the ballots were collected, tallied and the results certified by Phil McGrath - Secretary, Andy Joswiak - Commissioner and Jan Steber. The motion passed unanimously: 25 – YES and 0 - NO.
5. Budget approval for 2023 Annual Budget (Addendum III)
  - a. Tim Prunty presented the 2023 Annual Budget for the district. He stated the budget was completed with the assistance of Steve Brettingen, district bookkeeper. During his presentation, Tim provided a historical look at the tax levy.
  - b. There was no discussion and the 2023 Budget passed by unanimous vote.
6. Audit Committee Report
  - a. Tim Prunty provided the report. On August 3, 2022, Tim did review the general ledger and checking/savings accounts balances and financials for 2021 and YTD for 2022. These are accurately stated.
7. Old Business
  - a. No old business discussed.
8. Committees
  - a. No reports given.
9. Nomination and election for the board.
  - a. John Steber was nominated for a three-year term. He ran unopposed and was elected.
  - b. Andy Joswiak was nominated for a three-year term. He ran unopposed and was elected.
  - c. The election was conducted by a secret write-in paper ballot. During the meeting votes were counted and verified by Phil McGrath Secretary and Jan Steber.
10. The next commissioners' quarterly meeting is scheduled for Dec. 4, 2023, at 9:00 a.m. in the PLIA building. The 2023 Annual meeting will be scheduled at that time.
11. The meeting adjourned at 10:50 p.m.
12. After the meeting the board met and elected as Chairperson – John Steber; Secretary – Phil McGrath; Treasurer – Tim Prunty. The board reviewed the committee and coordinator assignments. No changes were made to the current assignments, finalized on December 4, 2021.

## UPPER POST LAKE SOUTH SHORE BOAT LANDING IMPROVEMENTS August 6, 2022



At its August 7, 2021 Annual Meeting, the PLP&RD agreed to move forward with a plan of action to renovate the Upper Post South Shore Boat Landing, should the Lake District be successful in obtaining a State of Wisconsin, Recreation Boating Facilities (RBF) Grant. On August 10, 2021, the Wisconsin Waterways Commission awarded the Town of Elcho & PLP&RD a (RBF) Grant of \$121,974.66 for renovations to the South Shore Boat Landing. On November 10, 2021, the Wisconsin Waterways Commission increased the district's grant allocation to \$141,831.00. In March of 2022, the Town of Elcho & PLP&RD was also awarded a Federal, Sport Fishing Restoration (SFR) Grant for an amount of \$113,500. The estimated cost for the improvements is \$352,000.

The Town of Elcho has contracted with MSA Engineering of Stevens Point, Wis to develop preliminary plans for the project. Improvements at the landing will include an asphalt access road and parking lot, replacement of the existing boat ramp and a concrete surface for placement of a portable restroom. The improvements were needed because of several issues that have developed over time. Each year, winter ice pushes the existing concrete boat ramp further and further onto shore, causing a growing upheaval at the front of the ramp. At present, the Town of Elcho has been able to manage this issue by adding gravel to the front of the ramp to smooth out the transition. Another major issue is that a washout has developed at the lake side end of the concrete ramp. This is caused by people power loading their boats onto their trailers. This washout creates a drop-off at the end of the ramp as well as an accumulation of tailings behind the washout. This situation has caused trailers to get hung-up on the ramp and boat motors to hit the tailing pile (see diagram above). Other issues include inadequate water runoff management and the landing does not meet ADA accessibility standards.

The project is tentatively schedule for 2023, with work beginning after Labor Day of that year.

The proposed loan is being financed through the Board of Commissioners of Public Lands. Their current published interest rate for a loan with a 10 year term is 4.5%. Depending upon the actual date when we need the funds, the annual repayment amount will be approximately \$12,500. Based on 2021 equalized values, repayment of the loan would add \$8.90 per \$100,000 assessed property value.

Again, using last year's equalized values the total proposed Lake District mill rate, including the boat landing loan repayment, is projected to be less than \$0.34 per \$1,000 of assessed value. For example, a home with an assessed value of \$200,000 would be taxed \$68 for the services provided by the Lake District.

**Addendum I, page 2 - PLP&RD Minutes August 6, 2022**

**POST LAKE PROTECTION AND REHABILITATION DISTRICT**

**Resolution 08-06-2022**

**PLP&RD AUTHORIZATION TO BORROW MONY FROM BCPL STATE TRUST FUND**

**WHERE AS**, the Town of Elcho, Wisconsin maintains title to the property for Post Lakes three boat landings and has limited resources to maintain these landings and,

**WHERE AS**, the Post Lake Protection and Rehabilitation district has a vested interest in maintaining safe and accessible boat landings on Post Lakes, and

**WHERE AS**, the Post Lake Protection and Rehabilitation District has, over the past 6 years, accepted financial responsibility for providing upgrades for these three landings, and

**WHERE AS**, the Post Lake Protection and Rehabilitation District has, worked in cooperation with the town of Elcho, Wisconsin, to obtain both State and Federal grants in the amount of \$255,331.00 to help fund renovations to the Upper Post Lake South Shore Landing.

**NOW, THEREFORE BE IT RESOLVED**, that the **Post Lakes Protection and Rehabilitation District**, in the County of **Langlade**, Wisconsin, borrow from the Trust Funds of the State of Wisconsin the sum of **One Hundred Thousand and 00/100 Dollars (\$100,000.00)** for the purpose of **financing upgrades to Upper Post South Shore public boat landing, including providing ADA access to Post Lake** and for no other purpose.

The loan is to be payable within 10 years from the 15<sup>th</sup> day of March preceding the date the loan is made. The loan will be repaid in annual installments with interest at the rate of 4.50 percent per annum from the date of making the loan to the 15<sup>th</sup> day of March next and thereafter annually as provided by law.

**RESOLVED FURTHER**, that at the annual meeting, the electors and property owners voted by majority to raise and levy upon all taxable property, within **the Post Lakes Protection and Rehabilitation District**, in the County of **Langlade**, Wisconsin, a direct annual tax for the purpose of paying interest and principal on the loan as they become due.

**RESOLVED FURTHER**, that no money obtained by the **Post Lake Protection and Rehabilitation District**, by such loan from the state be applied or paid out for any purpose except **financing upgrades to the Upper Post Lake South Shore Boat Landing, including providing ADA access to Post Lake**, without the consent of the Board of Commissioners of Public Lands.

**RESOLVED FURTHER**, that in case the Board of Commissioners of Public Lands of Wisconsin agrees to make the loan, that the chairman and secretary of the **Post Lake Protection and Rehabilitation**, in the County of **Langlade**, Wisconsin, are authorized and empowered, in the name of the district to execute and deliver to the commission, certificates of indebtedness, in such form as required by the Commission, for any sum of money that may be loaned to the district pursuant to this resolution. The chairman and Secretary of the district will perform all necessary actions to fully carry out the provisions of Chapters 24 and 33 Wisconsin Statutes and these resolutions.

**RESOLVED FURTHER**, that this preamble and these resolutions and the aye and no vote by which they were adopted, be recorded, and that the secretary of the district forward this certified record, along with the application for the loan, to the Board of Commissioners of Public Lands of Wisconsin.

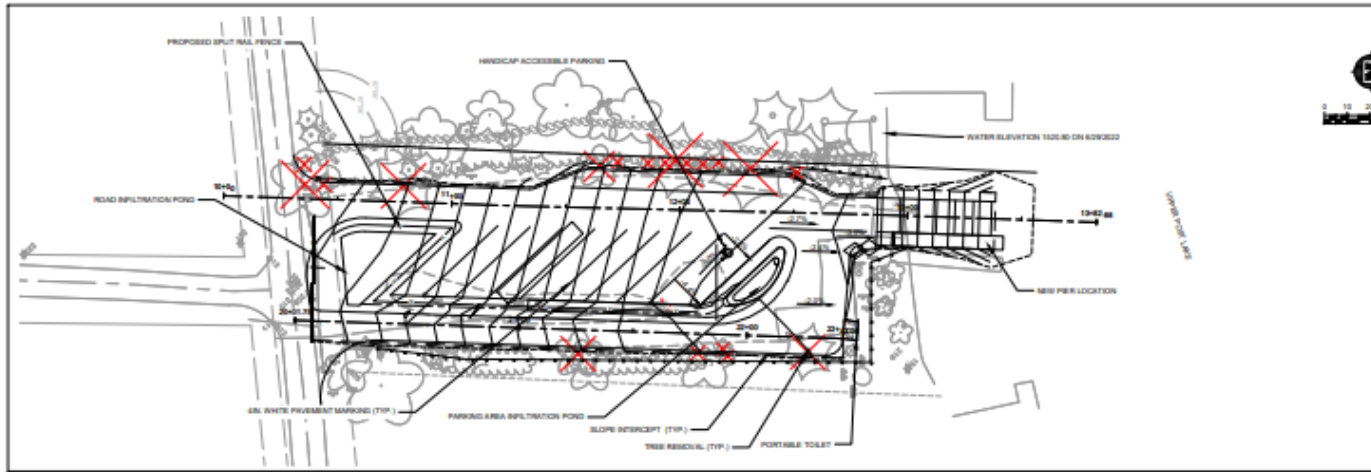
## Preliminary Cost Estimates from MSA Engineering

**August 2, 2022**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE
1	Mobilization, Bonds, & Insurance	1	L.S.	\$ 35,000.00	\$ 35,000.00
2	Erosion & Sedimentation Controls	1	L.S.	\$ 4,000.00	\$ 4,000.00
3	Clearing & Grubbing	1	L.S.	\$ 4,000.00	\$ 4,000.00
4	Turf Restoration	1	L.S.	\$ 8,000.00	\$ 8,000.00
5	Furnish & Install Silt Fence	350	L.F.	\$ 3.00	\$ 1,050.00
6	Furnish & Install Erosion Mat Class 1 Type B	620	S.Y.	\$ 3.00	\$ 1,860.00
7	Furnish & Install Vehicle Tracking Pad	1	L.S.	\$ 1,000.00	\$ 1,000.00
8	Ramp Construction Dewatering	1	L.S.	\$ 38,000.00	\$ 38,000.00
9	Lakebed Excavation - Dredging	1	L.S.	\$ 6,000.00	\$ 6,000.00
10	Furnish & Install 8" Thick Washed Stone Subbase	25	C.Y.	\$ 80.00	\$ 2,000.00
11	Furnish & Install 8' x 15' Precast Ramp Section	5	EA.	\$ 4,500.00	\$ 22,500.00
12	Furnish & Install 10' x 15' Cast in Place Ramp with Keyway	1	EA.	\$ 9,200.00	\$ 9,200.00
13	Furnish & Install 6'x6' Concrete Dock Interface	1	EA.	\$ 4,900.00	\$ 4,900.00
14	Geotextile Fabric, Type R	179	S.Y.	\$ 5.00	\$ 895.00
15	Furnish & Install Medium Rip-Rap	111	C.Y.	\$ 120.00	\$ 13,320.00
16	Furnish and Install 6-Inch Minus Breaker Run	10	C.Y.	\$ 95.00	\$ 950.00
17	Unclassified Excavation	1	L.S.	\$ 15,000.00	\$ 15,000.00
18	Excavation Below Subgrade	150	C.Y.	\$ 15.00	\$ 2,250.00
19	Granular Borrow	150	C.Y.	\$ 21.00	\$ 3,150.00
20	Rock Excavation	20	C.Y.	\$ 65.00	\$ 1,300.00
21	Furnish & Install Geotextile Fabric, Type SAS	1,575	S.Y.	\$ 5.00	\$ 7,875.00
22	Furnish & Install Geogrid Reinforcement	1,575	S.Y.	\$ 9.00	\$ 14,175.00
23	Furnish & Install 9" Thick Base Aggregate Dense 1 1/4-Inch	1,575	S.Y.	\$ 12.00	\$ 18,900.00
24	Furnish & Install 3.5" Thick Aggregate Shoulder, 3/4-Inch	150	S.Y.	\$ 18.00	\$ 2,700.00
25	Furnish & Install 3.5" Thick Asphaltic Concrete Pavement	1,575	S.Y.	\$ 25.00	\$ 39,375.00
26	Pavement Marking, Epoxy White, Symbol	1	EA.	\$ 200.00	\$ 200.00
27	Pavement Marking, Epoxy 4-Inch White	400	L.F.	\$ 9.00	\$ 3,600.00
28	Pavement Marking Epoxy Hatch	2	EA.	\$ 300.00	\$ 600.00
29	Furnish & Install Treated Wood Post 4X4-Inch X 12-Feet	3	EA.	\$ 150.00	\$ 450.00
30	Sign Reflective Type II	15	S.F.	\$ 30.00	\$ 450.00
31	Furnish & Install Cedar Split Rail Fence	250	L.F.	\$ 40.00	\$ 10,000.00
32	6' wide x 50' long 50-foot long Wheel in Dock System, Complete	1	EA.	\$ 19,000.00	\$ 19,000.00 ?
33	<del>Pre-Fabricated Concrete Restroom (Pit Toilet), Complete</del>	<del>0</del>	<del>EA.</del>	<del>\$ 25,000.00</del>	<del>\$</del>
<b>CONSTRUCTION TOTAL: Items #1-#33</b>					<b>\$ 291,700.00</b>
<b>DESIGN ENGINEERING</b>					<b>\$ 26,253.00</b>
<b>CONSTRUCTION ENGINEERING</b>					<b>\$ 9,917.80</b>
<b>PROJECT TOTAL</b>					<b>\$ 327,870.80</b>

## Upper Post South Shore Boat Landing with Improvements

DATE: 08/06/22		PROJECT: UPPER POST LAKE MAIN BOAT LANDING IMPROVEMENTS		TOWN OF ELOHO		SHORE INTERFACE DETAIL SHEET	
DRAWN BY: J. HARRIS		CHECKED BY: J. HARRIS		PARCEL: 0081929 ELOHO, WI 54628			
SCALE: AS SHOWN		SHEET NO: 10 OF 10		PROJECT NO: 22-001			
PROJECT LOCATION: UPPER POST LAKE, WISCONSIN		DESIGNED BY: J. HARRIS		DATE: 08/06/22			
PROJECT NO: 22-001		SHEET NO: 10 OF 10		PROJECT NO: 22-001			



**Addendum II – PLP&RD Minutes August 6, 2022**

**POST LAKE PROTECTION AND REHABILITATION DISTRICT**

**Resolution 08-06-2022**

**PLP&RD AUTHORIZATION TO BORROW MONEY FROM BCPL STATE TRUST FUND**

**WHERE AS**, the Town of Elcho, Wisconsin maintains title to the property for Post Lakes three boat landings and has limited resources to maintain these landings and,

**WHERE AS**, the Post Lake Protection and Rehabilitation district has a vested interest in maintaining safe and accessible boat landings on Post Lakes, and

**WHERE AS**, the Post Lake Protection and Rehabilitation District has, over the past 6 years, accepted financial responsibility for providing upgrades for these three landings, and

**WHERE AS**, the Post Lake Protection and Rehabilitation District has, worked in cooperation with the town of Elcho, Wisconsin, to obtain both State and Federal grants in the amount of \$255,331.00 to help fund renovations to the Upper Post Lake South Shore Landing.

**NOW, THEREFORE BE IT RESOLVED**, that the **Post Lakes Protection and Rehabilitation District**, in the County of **Langlade**, Wisconsin, borrow from the Trust Funds of the State of Wisconsin the sum of **One Hundred Thousand and 00/100 Dollars (\$100,000.00)** for the purpose of **financing upgrades to Upper Post South Shore public boat landing, including providing ADA access to Post Lake** and for no other purpose.

The loan is to be payable within 10 years from the 15<sup>th</sup> day of March preceding the date the loan is made. The loan will be repaid in annual installments with interest at the rate of 4.50 percent per annum from the date of making the loan to the 15<sup>th</sup> day of March next and thereafter annually as provided by law.

**RESOLVED FURTHER**, that at the annual meeting, the electors and property owners voted by majority to raise and levy upon all taxable property, within **the Post Lakes Protection and Rehabilitation District**, in the County of **Langlade**, Wisconsin, a direct annual tax for the purpose of paying interest and principal on the loan as they become due.

**RESOLVED FURTHER**, that no money obtained by the **Post Lake Protection and Rehabilitation District**, by such loan from the state be applied or paid out for any purpose except **financing upgrades to the Upper Post Lake South Shore Boat Landing, including providing ADA access to Post Lake**, without the consent of the Board of Commissioners of Public Lands.

**RESOLVED FURTHER**, that in case the Board of Commissioners of Public Lands of Wisconsin agrees to make the loan, that the chairman and secretary of the **Post Lake Protection and Rehabilitation**, in the County of **Langlade**, Wisconsin, are authorized and empowered, in the name of the district to execute and deliver to the commission, certificates of indebtedness, in such form as required by the Commission, for any sum of money that may be loaned to the district pursuant to this resolution. The chairman and Secretary of the district will perform all necessary actions to fully carry out the provisions of Chapters 24 and 33 Wisconsin Statutes and these resolutions.

**RESOLVED FURTHER**, that this preamble and these resolutions and the aye and no vote by which they were adopted, be recorded, and that the secretary of the district forward this certified record, along with the application for the loan, to the Board of Commissioners of Public Lands of Wisconsin.

**Addendum III – PLP&RD Minutes August 6, 2022**

Post Lake Protection & Rehabilitation District Proposed 2023 Budget Summary (Including Boat Landing Improvements)				
	Preceding Year (Actual)	Current Year Jan - Jun (Actual)	Current Year Jul - Dec Estimated	2023 Next Year Proposed
<b>Revenues</b>				
Tax Levy	\$ 32,000	\$ 25,338	\$ 35,000	\$ 35,000
Grants	10,370	0	0	255,330
Loan Proceeds	0	0	0	100,000
Interest Income	374	177	377	400
Carryover- Non-designated	18,908	35,342	35,342	56,026
Carryover - Lake Study Fund	0	30,000	30,000	0
Boat Landing Fees	2,070	283	1,800	1,800
<b>Total Revenues</b>	<b>63,722</b>	<b>91,140</b>	<b>102,519</b>	<b>448,556</b>
<b>Cost/Allocation</b>				
Capital Expense - Other	1,247	0	0	0
Capital Expense - Boat Landing	0	0	13,000	374,000
Dam Tending and Related	3,000	1,843	3,843	4,000
Exotic Plant Control	0	0	0	0
Insurance	6,404	5,291	5,291	5,500
Lake Study and Related	1,155	0	0	0
Legal and Accounting	2,480	1,190	2,990	3,000
Meeting, Newsletter, Office	2,113	582	1,982	2,000
Memberships	750	0	900	900
Payroll Taxes	230	149	549	500
Portable Toilet	2,080	0	2,000	2,000
Rent Expense / Miscellaneous	2,422	0	1,200	1,200
Repairs & Maintenance (Includes Trees)	4,089	20	1,820	2,500
Utilities	631	224	624	600
Water Safety / Monitoring	925	102	852	900
Weed Harvesting	854	942	11,442	12,000
<b>Total Cost/Allocations</b>	<b>28,380</b>	<b>10,343</b>	<b>46,493</b>	<b>409,100</b>
<b>Balance</b>	<b>\$ 35,342</b>	<b>\$ 80,797</b>	<b>\$ 56,026</b>	<b>\$ 39,456</b>
			<u>12/31/2021</u>	<u>12/31/2022</u>
<b>Designated Reserves</b>				
Harvesting Equipment - Truck			15,000	15,000
Lake - Study Fund/Follow-up			35,000	5,000



## Addendum IV - PLP&RD Minutes August 6, 2022

### FORM OF RECORD

The following preamble and resolutions were presented by Commissioner John Steber and were read to the meeting.

By the provisions of Sec. 24.66 of the Wisconsin Statutes, all municipalities may borrow money for such purposes in the manner prescribed, and,

By the provisions of Chapter 24 of the Wisconsin Statutes, the Board of Commissioners of Public Lands of Wisconsin is authorized to make loans from the State Trust Funds to municipalities for such purposes. (Municipality as defined by Sec. 24.60(2) of the Wisconsin Statutes means a town, village, city, county, public inland lake protection and rehabilitation district, town sanitary district created under Sec. 60.71 or 60.72, metropolitan sewerage district created under Sec. 200.05 or 200.23, joint sewerage system created under Sec. 281.43(4), school district or technical college district.)

THEREFORE, BE IT RESOLVED, that the **Post Lakes Pro & Rehab District**, in the County of **Langlade**, Wisconsin, borrow from the Trust Funds of the State of Wisconsin the sum of **One Hundred Thousand And 00/100 Dollars (\$100,000.00)** for the purpose of **financing upgrades to public boat landing including providing ADA access to Post Lake** and for no other purpose.

The loan is to be payable within **10** years from the 15th day of March preceding the date the loan is made. The loan will be repaid in annual installments with interest at the rate of **4.50** percent per annum from the date of making the loan to the 15th day of March next and thereafter annually as provided by law.

RESOLVED FURTHER, that at the annual or special meeting, the electors and property owners voted by majority to raise and levy upon all taxable property, within the **Post Lakes Pro & Rehab District**, in the County of **Langlade**, Wisconsin, a direct annual tax for the purpose of paying interest and principal on the loan as they become due.

RESOLVED FURTHER, that no money obtained by the **Post Lakes Pro & Rehab District** by such loan from the state be applied or paid out for any purpose except **financing upgrades to public boat landing including providing ADA access to Post Lake** without the consent of the Board of Commissioners of Public Lands.

RESOLVED FURTHER, that in case the Board of Commissioners of Public Lands of Wisconsin agrees to make the loan, that the chairman and secretary of the **Post Lakes Pro & Rehab District**, in the County of **Langlade**, Wisconsin, are authorized and empowered, in the name of the district to execute and deliver to the Commission, certificates of indebtedness, in such form as required by the Commission, for any sum of money that may be loaned to the district pursuant to this resolution. The chairman and secretary of the district will perform all necessary actions to fully carry out the provisions of Chapters 24 and 33 Wisconsin Statutes, and these resolutions.

RESOLVED FURTHER, that this preamble and these resolutions and the aye and no vote by which they were adopted, be recorded, and that the secretary of the district forward this certified record, along with the application for the loan, to the Board of Commissioners of Public Lands of Wisconsin.

Commissioner John Steber moved adoption of the foregoing preamble and resolutions.