

**DRAFT**

**Post Lakes Protections & Rehabilitation District  
District Annual Meeting & Budget Hearing\_ Minutes  
August 5, 2023**

1. **The PLP&RD Annual meeting** was held at the PLIA Building on August 5, 2023. John Steber called the meeting to order at 10:18 a.m. Board members present: John Steber - Chairman; Tim Prunty- Treasurer, Phil McGrath- Recording Secretary, Andy Joswiak – Commissioner, John Raisleger - Commissioner, and Jeff McKinney – Town of Elcho. Attendees included Steve Brettingen - Bookkeeper, Sara Windjue from Wisconsin Lakes and 10 other attendees.
2. The Minutes from the August 6, 2022, Annual meeting were distributed in advance to the commissioners. Edits to the first draft had been submitted prior to this meeting. The Minutes were approved with no additional changes.
3. Correspondence – None discussed.
4. Audit Committee Report
  - a. Tim Prunty provided the report. Each month Tim reviews the general ledger and checking/savings accounts balances to verify their accuracy. Tim stated the financial reporting for the district is accurately stated for the past year.
5. Budget – Steve Brettingen presented the 2024 Annual Budget, Addendum I
  - a. Steve commented that when creating the 2024 Annual Budget:
    - i. The carryover from 2023 to 2024 is projected to be \$62,017.00.
    - ii. The expectation is that the operation of the district in 2024 will be identical to 2023, with a couple of exceptions. In 2024 Capital Expenses (\$25,000) are budgeted for potential maintenance expenses to the dam, west shore boat landing and other areas. The likelihood these funds will be used in their entirety is slim. A line item under expenses, Note Payment (\$12,638), is new in the 2024 budget, covering the loan payment for the Boat Landing project.
    - iii. The tax levy was maintained at the same level year to year, \$35,000.
  - b. Discussion that followed:
    - i. John Steber highlighted two changes in 2024 impacting the budget. Start paying a mileage expense rate for district business at \$0.65 per mile for general vehicle use and a \$1.30 per mile reimbursement for miles while pulling equipment such as the pontoon boat. The dam tender’s monthly salary is increasing from \$300.00 to \$350.00 per month.

- ii. An attendee wondered if the district should consider raising the tax levy to cover future large capital expenses, such as for the dam. In the discussion that followed, Steve referenced a clause in the current edition of the People of the Lakes Guide, page 79, “law does not permit lake districts to retain surplus funds for general purposes.” Steve and Tim pointed out during the discussion that the 2024 budget includes \$25,000 for Capital Expenses, dam repairs, boat landing repairs and other maintenance expenses. In addition, there is \$15,000 in cash reserves for replacement of the district’s truck. No further action was taken with the budget, after lengthy discussion on the topic.
  - c. A motion was made to approve the 2024 Annual Budget. It passed by unanimous vote.
- 6. Nomination and election for commissioners.
  - a. Prior to the meeting John Raisleger announced he is stepping down from the board, not running for reelection as a commissioner.
  - b. Phil McGrath was nominated for another three-year term. There were no other nominations.
  - c. The election was conducted by a secret write-in paper ballot. Immediately following the vote, Steve Brettingen counted the votes. Phil McGrath was elected for a three-year term.
  - d. One commissioner position remains open.
  - e. John Steber mentioned that on the website under the commissioner’s page, is a video, “New Lake District Commissioner Orientation”.
- 7. Old Business - none discussed.
- 8. New Business - A resident attending the meeting informed the board of boaters ignoring the “No Wake” markings near their property. The property is located on the Wolf River, north of Upper Post Lake where the river turns just beyond the “No Wake” zone. The property is in Oneida County, the Town of Schoepke. Most alarming was the fact that when boaters are asked by the resident to adhere to the No Wake zone policy, in some cases they become abusive. The property owner asked what can be done, more signage, increased law enforcement? During the discussion, it was recommended the property owner should notify the sheriff’s office of threats directed towards them. Tim Prunty agreed to reach out to the officials in Oneida County to see what resources they can provide. We will get back to the property owner after talking with the county.
- 9. The next quarterly meeting is scheduled for Dec. 2, 2023, at 9:00 a.m. in the PLIA building.
- 10. The meeting adjourned at 11:15 p.m.

11. After the meeting the board met and elected as Chairperson – John Steber; Secretary – Phil McGrath; Treasurer – Tim Prunty. The board reviewed the committee and coordinator assignments. No changes were made to the current Committee and Coordinator assignments. Ideas were discussed on filling the open board position.

**Addendum I – PLP&RD Minutes August 5, 2023**

POST LAKE PROTECTION & REHABILITATION DISTRICT				
PROPOSED 2024 BUDGET SUMMARY				
(Including Boat Landing Improvements)				
		Current	Current	2024
	Preceding	Year	Year	Next
	Year	Jan - May	Jan - Dec	Year
	(Actual)	(Actual)	Estimated	Proposed
<b>Revenues</b>				
Tax Levy	\$ 35,003	\$ 25,504	\$ 35,000	\$ 35,000
Grants	-	-	-	-
Loan Proceeds	-	-	100,000	-
Interest Income	807	2,388	5,800	2,400
Carryover - Non-designated	35,341	70,617	70,617	62,017
Carryover - Lake Study Fund	30,000	-	-	-
Boat Landing Fees	3,214	248	3,000	3,000
<b>Total Revenues</b>	<b>\$ 104,365</b>	<b>\$ 98,757</b>	<b>\$ 214,417</b>	<b>\$ 102,417</b>
<b>Cost/Allocation</b>				
Capital Expense * (2024)	1,084	-	5,000	25,000
Capital Expense - Boat Landing (Main)	11,587	21,200	120,000	-
Dam Tending and Related	3,643	1,500	4,000	5,000
Plant Control	-	-	-	-
Insurance	6,013	5,513	6,000	6,000
Lake Study and Related	-	-	-	-
Legal and Accounting	2,565	2,190	3,000	3,200
Meeting, Newsletter, Office	2,301	678	2,700	2,300
Memberships	800	-	900	1,000
Note Payment	-	-	-	12,638
Payroll Taxes	275	115	300	500
Portable Toilet	2,045	-	2,000	2,000
Rent Expense / Miscellaneous	-	-	1,200	1,200
Repairs and Maintenance (Includes Trees)	21	-	2,500	2,500
Utilities	579	322	800	800
Water Safety/Monitoring	385	-	2,000	2,000
Weed Harvesting	2,450	193	2,000	12,000
<b>Total Costs/Allocations</b>	<b>\$ 33,748</b>	<b>\$ 31,711</b>	<b>\$ 152,400</b>	<b>\$ 76,138</b>
<b>Balance</b>	<b>\$ 70,617</b>	<b>\$ 67,046</b>	<b>\$ 62,017</b>	<b>\$ 26,279</b>
<b>Designated Reserves</b>			<b>12/31/2022</b>	<b>12/31/2023</b>
Harvesting Equipment - Truck			15,000	15,000
Lake-Study Fund/Follow-up			5,000	5,000
<b>*Capital Expense (2024 Budget)</b>				<b>2024</b>
Dam/Gate Repair				10,000
Boat Landing - West Shore				10,000
Other				5,000
<b>Total</b>				<b>\$ 25,000</b>