

**Post Lakes Protection & Rehabilitation District
Commissioners Meeting
March 9, 2019**

1. The commissioner's meeting of the PLP&RD was held on March 9, 2019 at the PLIA Community Center. Chairperson John Steber called the meeting to order at 9:08 a.m. Present for the meeting were commissioners John Steber, John Raisleger, Phil McGrath, Andy Joswiak, and Jeff McKinney. The audience consisted of two people, Ken West – Dam Tender and Steve Brettingen - Book Keeper.
2. The minutes for the December 8, 2018 meeting were distributed to the Commissioners via hard copy at the meeting. There were no edits. A motion was made to approve the minutes by Andy Joswiak; 2nd by Jeff McKinney. Motion carried.
3. Correspondence: No correspondence.
4. The treasurer's report was distributed to the commissioners by Steve Brettingen via email and hard copy was available at the meeting. Balances as of February 28, 2019: \$86,017.33 for total assets; \$39,808.34 for total income; \$33,806.37 for total expenses. A discussion followed with an explanation of the carry over from 2018 and the Money Market balances. Motion to approve the Treasures report was made by Jeff McKinney; seconded by Phil McGrath. Motion carried.
5. **Old Business**
 - a. Lake Study – John Steber John reported there was no update from Tiffiney Kleczewsk at Flambeau Engineering. The board asked for confirmation on the release date, so the presentation can be included in the agenda for one of the upcoming board meetings.
 - b. Webpage – Phil McGrath reported on the development project and the developer created a prototype, which was shared during the discussion. Phil is targeting for completion by April 15th, so it can be announced in the PLIA spring newsletter. Renee Irish (PLIA) is leading the effort with the developer for their portion of the webpage. General discussion followed on the content.
 - i. Contact information not to be shared on the webpage
 - ii. Set up a contact email address for the site; with forwarding rules
 - iii. Set up a new address; retiring: ***@yahoo.com
 - iv. Include scheduling app
 - v. Temp gauge for lake is a feature under consideration

6. New Business

- a. Open Board position – There was a discussion on changes to the board lineup as a result of Steve Brettingen moving out of the district. Steve held the position of Treasurer. Steve reviewed responsibilities and processes for the position. During the discussion the board agreed to maintain its affiliation with KerberRose, CPA firm in Antigo. After a brief discussion a motion was made by John Raisleger to increase the monthly payment for KerberRose services; the new monthly amount being \$150.00. Andy Joswiak seconded the motion. The motion was approved.

It was determined Steve Brettingen is no longer a member of the board. Andy Joswiak agreed to temporarily assume the role of Treasurer, hire Steve Brettingen as the PLP&RD bookkeeper at the salary of \$1.00 per year and the PLP&RD will maintain KerberRose as the district's CPA firm. A motion was made by Phil McGrath that Andy Joswiak be appointed Treasurer until our next annual meeting (August 24, 2019). Seconded by Jeff McKinney. The motion carried.

The board is in a search for a full-time board member to serve out the term for Steve's seat, which runs through August 2021.

It was noted that next month (April), Jeff McKinney our representative from the Elcho Town Board, is up for reelection.

- b. Consider amendments to the committee and coordinator duties and responsibilities – John Steber led the lengthy discussion, as we reviewed each position in detail. John provided documentation for each committee's responsibilities that included his suggested edits to the current descriptions, approved in May 2018.

A motion was made by Andy Joswiak to approve the recommended amendments, in form and concept, with the understanding that Phil McGrath and John Steber would make board recommended edits and share them with the members via e-mail, so that the committee and coordinator duties and responsibilities could be included in the soon to be activated PLP&RD web site. Phil McGrath seconded the motion. The motion was approved.

- c. There was a discussion of the Dam Tender responsibilities; Ken West participated. It was decided that after our annual meeting on August 24th, Jeff McKinney will update contact names in the two reports relevant to dam operations: 1) Dam Emergency Action Plan; 2) Dam Inspection, Operations and Maintenance Plan.
- d. Boat Landing Committee – Jeff McKinney reported the permits for improvements remain valid throughout 2019. There has been no contact recently with Jeff Avery, but that should pick up after the winter weather breaks.
- e. Lake Management – no report
- f. Weed Harvesting – John Raisleger led a discussion on the 2019 plan. The discussion covered the essential elements of the 2019 weed harvesting plan. No action required from the board. Discussion included these topics:
 - i. Daily check list (scheduling, etc.)
 - ii. Equipment maintenance (cleaning, repairs, etc.)
 - iii. Volunteer sign up
 - iv. The 'transport' will be ready to go, if needed

- g. Lake Safety – Any Joswiak reported on planning for 2019 season. Jeff McKinney will confirm if Town of Elcho will install the three piers this spring.
- h. Coordinator Position updates
 - i. Clean Boat/Clean Water – After a discussion the board decided not to move forward in 2019 with these activities, until a new coordinator is in place. Suzie Rabideau announced she is stepping down after many years of outstanding service. A motion was made by Andy Joswiak to suspend the Clean Boat/Clean Water program until a coordinator is named. It was seconded by Phil McGrath. Motion carried.

There was considerable discussion about the effectiveness of the Clean Boats/Clean Waters program, which is operated only at the Main Boat Landing. It was suggested that improved signage at all three boat landings might be more effective. John Steber will further research options for improved signage and cost and will report his finding at the next board meeting.

It was brought up, two ‘Slow No Wake’ signs in the channel need updating. A discussion followed. The ‘Slow No Wake’ is a town ordinance (or so Jeff McKinney believes) and that it must be that way. Jeff will do some leg work on this--- His intent was/is to try to see just how big they are and then get a cost for new ones, which he thinks PLP&RD should pay for. No one on the committee knows who originally installed the signs. PLP&RD will install the new ones. Jeff is willing to do that, with a little help. He suggested that maybe when the buoys go back in, that team could measure the existing signs and get pictures of them.

- i. Citizen Lakes Monitoring Network – Andy Joswiak manages this program and reported it is on task.
- j. Dam – John Steber led this discussion. It primarily focused on the compensation for the Dam Tender position. A motion was made to raise the compensation for the Dam Tender position and set the new monthly pay at \$200.00. Phil McGrath seconded the motion. The motion carried.

7. Upcoming Commissioners meetings for 2019 at the PLIA building:

- a. June 8th, 2019 9:00 a.m. Board
- b. July 27th, 2019 9:00 a.m. Budget Meeting
- c. August 24th, 2019 9:00 a.m. Annual Meeting
- d. December 14th, 2019 9:00 a.m. Board

8. Miscellaneous

- a. Phil McGrath will order address labels for the district from Oneida and Langlade counties. This will be an excel file with duplicates removed.
- b. In the most current PLIA newsletter there was an incorrect email for John Raisleger and the PLP&RD meeting dates were not listed in the calendar section. this is being addressed and should be corrected in their next edition. John Steber is handling this one.

- 9. A motion to adjourn was made by Andy Joswiak, seconded by Steve Brettingen. The motion carried. Meeting adjourned at 11:41 a.m.